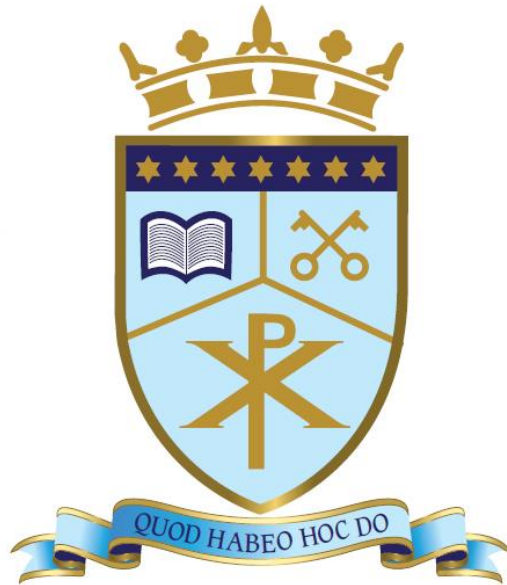


# All Saints Catholic College



## Careers Education and Guidance

Approved by Governors:

17<sup>th</sup> October 2016

Date reviewed:

13<sup>th</sup> September 2018

Date for further review:

September 2019



# ALL SAINTS CATHOLIC COLLEGE

Be inspired. Be excellent. Succeed.

## VISION STATEMENT

We are a Catholic community dedicated to providing an excellent education to all of our pupils so that they fulfil their ambitions and exceed their expectations.

We work together as a family through mutual respect so that everyone succeeds academically and grows spiritually.

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## CAREERS EDUCATION & GUIDANCE POLICY

### 1. Rationale

All Saints Catholic College is committed to the provision of a comprehensive programme of Careers Education and Guidance for all of its pupils which will provide them with the knowledge and skills required to make informed decisions at different stages in their education and which will prepare them for adult life, further/higher education and employment.

### 2. Aims

The specific aims of this programme are to enable pupils to develop:

- Knowledge of themselves and their capabilities in order to think positively about their career paths
- Their self-esteem and skills so as to maximise their individual potential
- Career management skills including action planning so as to ensure a successful transition at each stage of their career in school and beyond
- Knowledge and understanding of the options available to them in education, training and employment in the context of the changing labour market.

### 3. Principle

At all times the content of the Careers Education and Guidance programme will be supported by liaison with the Careers Service, Teaching Staff Industry, Parents and Colleges. It will incorporate the use of videos, visiting speakers and industrial visits where relevant.

#### **4. Application and Practice**

Entitlement - Years 7-11

All pupils will, at the relevant stages in their school life, have access to :

1. A Careers Programme
2. A Careers Library – where possible
3. Careers Officer / Careers Co-ordinator consultation
4. Practice Interviews
5. Guidance Days
6. Liaison with colleges/industry
7. Individual guidance interviews with a Careers Officer..
8. Vacancy Displays.
9. Careers Conventions.

#### **5. Delivery**

The delivery of Careers Education and Guidance will make use of a variety of approaches:

1. Through subjects as relevant
2. On PSHE days as identified on the calendar and as part of the planning for that day
3. At specific events linked to the PSHE days
4. By the Careers Advisor in Tutorial/Small group situations.
5. Through individual consultation with the Careers Co-ordinator/Careers Officer.
6. By encouraging pupils own resourcefulness through access to the Careers library and online resources.
7. Individual guidance interviews by the Careers Advisor in year 11, 10 and where possible 9.
8. By classroom displays relating occupations to subjects.

In line with Ofsted Guidance, 2017, linked to the evaluation of the teaching of Careers we have endeavoured to develop a programme for students that incorporates both a taught careers package and events linked to careers.

#### **5. Evaluation**

The Service Level Agreement drawn up between the school and the Careers Service will be adhered to and reviewed annually. The programme will be regularly reviewed

through discussion with Departments, pupils and the Careers Officer. The policy will be reviewed on an annual basis by the Head of Careers and the Governing Body of the school.