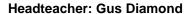
## **All Saints** Catholic College

## **A Voluntary Academy**

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Freedom of Information Request form. In completing this form please consult the notes below.

This form should then be returned to: dpo@allsaintscatholiccollege.com

SECTION 1	Name of requester	
SECTION 2	Contact details	
SECTION 3	Information you want to access	
SECTION 4	How you want to receive the information	

## Notes on completing the form:

- 1. Please specify your real name or the name of the person or organisation you're requesting the information on behalf of.
- 2. This can be any postal or email address you can receive correspondence to, including personal and work addresses.
- 3. Please be as specific as possible. We may return to you for further clarification if we're not clear what you're looking for.
- 4. The means of communication here can be one or more of the following:
- A copy of the information (e.g. hard copy, electronic document)
- An opportunity to come in and inspect the information
- A digest or summary of the information